

RECORD OF PROCEEDINGS

General Meeting _____ Board Meeting X

Conference Call

Date: March 27, 2013

1. MEETING – CALL TO ORDER:

Member: John West, President

Time: 12:00 pm

2. RECOGNITION OF BOARD MEMBERS PRESENT:

John West, President	Present <u> X </u> Absent _____
Tom Norman, Vice President	Present <u> X </u> Absent _____
Kurt Streeb, Secretary	Present <u> X </u> Absent _____
Steve Riner, Treasurer	Present <u> X </u> Absent _____
Heather Barbare, Member	Present <u> X </u> Absent _____
John Bolders, Member	Present <u> X </u> Absent _____
Eric DiEsposti, Member	Present <u> X </u> Absent _____
Nancy Prince, Past President	Present _____ Absent <u> X </u>
Joe Jenkins, Technology Chair	Present <u> X </u> Absent _____

3. TREASURER:

No report provided. No money has been spent since the previous meeting.

4. MINUTES OF PREVIOUS MEETING:

Minutes not ready for review.

5. OLD BUSINESS:

EHMM Class

- May 13-15. John West is signing the AHMP agreement today. John emailed Red Rocks Community College about the room rental agreement.
- Advertisements for the class will be posted on our website. Joe Jenkins will contact AHMP and IHMM about advertising the class. Eric DiEsposti will email RMAEP and CEMS.
- We need a moderator for the class. Eric DiEsposti, John West and Heather Barbare may each be available for one day. Moderators will be responsible for daily refreshments.
- Mark Jenson and Doug Waltermire may have books left over from last year that we can use. Steve Riner is going to buy more books. We are not sure if a new edition is out.
- Tom Norman will send out an email to solicit instructors.
- Potential instructors include John Bolders, Cindy Braun, Eric DiEsposti, John West, Betsy Bishop.
- Kurt Streeb volunteered to provide the course materials
- Tom Norman will look into buying a CD with the exam questions. It costs about \$350 for an individual license. Tom will buy it if it sounds good. Tom will also contact the Road Runner chapter to ask what they have used. The board unanimously provided conditional approval to buy the software.

DRAFT

-Need to have a hot wash meeting with instructors after the class to discuss the results of the student evaluations and what can be done better.

Annual report to AHMP

-The report has not been submitted. Nancy Prince may have completed some of it. John West will submit it today or tomorrow.

General Meetings

-We will have a meet and greet with the EHMM students following the last day of class on May 15. The meeting will cover regulatory update issues. John West will call his state contacts.

6. NEW BUSINESS:

Webinars

-John West will do a LinkedIn training webinar in April.

Board Meetings

-We will have another board conference call prior to the EHMM. Will discuss updating the website and affiliates.

-Board conference calls also scheduled for June, 19, and August 21.

Tours

-Eric DiEsposti trying to set up a tour of the Denver Arapahoe Disposal Site in July.

Website

-We have received requests from recruiters to put job notices on our website. We need to decide if we want to allow this. Could do it one time and see if it works out. The posting would be available only to paid members.

-Discussed posting of information on various topics on the website from outside sources. Should this only be allowed by affiliate members? Affiliate membership is \$250.

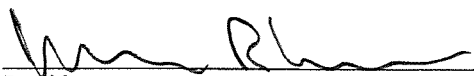
-Attendance of RMC-CHMM members at the CEMS Switch movie screening on March 13 was good. John West is going to try to get another screening just for us.

-John West requested a debit card from the chapter bank account. Steve Riner moved to authorize the debit card. John Bolders seconded the motion. All board members approved.

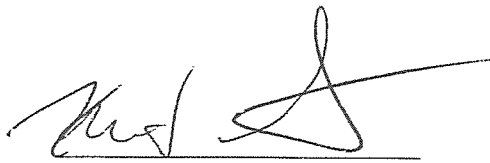
7. ADJOURNMENT:

There being no further business to come before the Board, the Board meeting was adjourned at 12:56 PM.

Approved this 24 day of June, 2013



President
(Signature)



Secretary
(Signature)