

RECORD OF PROCEEDINGS

General Meeting_____

Board Meeting X

Conference Call

Date: November 21, 2013

1. MEETING – CALL TO ORDER:

Member: John West, President

Time: 4:00 pm

2. RECOGNITION OF BOARD MEMBERS PRESENT:

John West, President	Present <u> X </u> Absent ___
Tom Norman, Vice President	Present <u> X </u> Absent ___
Kurt Streeb, Secretary	Present <u> X </u> Absent ___
Steve Riner, Treasurer	Present <u> X </u> Absent ___
Heather Barbare, Member	Present <u> X </u> Absent ___
John Bolders, Member	Present <u> X </u> Absent ___
Eric DiEsposti, Member	Present <u> X </u> Absent ___
Nancy Prince, Past President	Present ___ Absent <u> X </u>
Joe Jenkins, Technology Chair	Present <u> X </u> Absent ___

3. TREASURER:

Steve Riner – \$1,700 netted from the EHMM course. That includes all costs associated with the course.

4. MINUTES OF PREVIOUS MEETING:

No previous minutes were ready for review.

5. OLD BUSINESS:

EHMM Course

-Steve Riner stated that he was looking for the appropriate paper to use to generate certificates for the HAZWPR training. The certificates will be sent out in the next few days.

Tom Norman is looking for a template for instructor certificates.

-We gave away 6 course books. We have extra books for future classes.

-According to a survey of the students, they wanted more time for socialization. They also liked all of the instructors except one.

-We have been getting calls about when the next course will be happening.

-May 12-14 or 19-21 were proposed as the next dates for the spring course.

-Joe Jenkins mentioned that it does not appear that National is interested in supporting the EHMM course. Joe stated that the incoming AHMP president generally supports chapters or AHMP members developing their own courses. Joe has been working on a developing a course with other AHMP members. It is possible our chapter could license this course if AHMP no longer wants to support its own course. However, Joe and his group will need help developing modules. The proposed course will help students pass the CHMM exam, but

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it is not a test preparation course, but rather an environmental health and safety course. Joe asked the board what we thought was appropriate length for a class. John Bolders suggested 3 days. Joe said we should start advertising a lot earlier than we normally do to generate more interest.

-Joe said he needs a commitment from chapter members to assist with the course module development. The National Chapter in Washington DC is interested in assisting with this course. John West made a motion for the chapter to support developing this course, which was seconded by Steve Riner and approved by the board.

General Meetings

-Tom Norman stated that we need to do another meeting in December, possibly a holiday party. John Bolders said that the meeting should be a social event as well as a discussion of the proposed hazardous materials course and a request for volunteers to help with module development.

-The December meeting was set for the 19th at a downtown Denver location.

National Conference

-John West stated that Tom Norman is going as the chapter. The chapter needs to make sure everything is paid for and what the costs we need to budget for. Tom will provide costs. We also need to ask Steve Riner about how much is in the chapter account and if we will be able to do this within our budget. We should also discuss supporting Joe Jenkins since he will be a National board member and will present at paper.

CHMMunity event

-Heather Barbare said there is only 3 volunteers signed up for the Tri-County Health hazmat event. Everyone should wear their chapter T-shirts. Heather will send photos of the event to Joe Jenkins to post on the website.

6. NEW BUSINESS:

Elections

2014 Ballot as of now:

President – Tom Norman moves into this position from Vice President

Vice President – no candidates at this time

Secretary – Kurt Streeb is in office for another year

Treasure - Scott Pieratt

Board Member – Eric DiEsposti, Heather Barbare, John Bolders, John Dellaport

Past President – John West

Tom Norman will send out an email to the chapter requesting candidates for Vice President. We need a response by early December in order to get results by mid-December.

7. ADJOURNMENT:

There being no further business to come before the Board, the Board meeting was adjourned at 4:45 PM.

Approved this ___ day of _____, _____.

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President
(Signature)

Secretary
(Signature)